

The Office of Instructional Technology & eLearning Solutions (ITeS) presents  
**eLEARNING TRAINING FOR INSTRUCTORS**

**[CLICK HERE TO REGISTER](#)**

**WHEN?**

Thursday, April 7, 2016 through Tuesday, August 30, 2016

**WHERE?**

Face-to-Face in Newark & Online via Adobe Connect

**WHAT?**

**TOPICS TO BE COVERED**

Exam Building Tools & Best Practices – Use Respondus to build exams and publish to your Moodle course, integrate quizzes into your iSpring Lectures, and learn tips for a successful exam experience in Moodle.

Managing Moodle Quiz Results – Your students took the quiz, now what? Learn why that attempt never submitted, and where to find item analysis of responses, grade those essay questions, fix an incorrect question and re-grade your quiz.

Designing Interactive Discussions – Engage your students in new ways using video posts and responses; use VoiceThread for text, phone, webcam, or file uploads; let them host a discussion to develop moderation skills.

Plagiarism Prevention – Help your students improve their writing skills and avoid plagiarism, using Turnitin to scan papers, presentations, and discussion posts.

Accessibility Strategies – Learn how to make course content that is posted online accessible to all of your students.

Lecture Capture Resources – Learn about the various eLearning tools available for creating Lecture videos, narrated PowerPoint presentations, and Screencasts.

Peer Review Tools – Introduction to the Workshop activity in Moodle for peer review, where students can assess each other as well as themselves.

Moodle Orientation – Introduction to Moodle for new faculty, adding content, communicating with your class, finding your way around your course.

Grade Book Management – How to set up your grade book, enter grades, import grades, export grades, and manage what students see.

**FACE-TO-FACE TRAINING SESSIONS  
IN NEWARK**

#	DATE	TIME	TOPIC	VENUE
1	Friday, April 15	10am – 11:30am	Exam Building Tools & Best Practices	SSB 322
2	Tuesday, April 26	10am – 11:30am	Lecture Capture Resources	Dental School, Suite B725
3	Friday, May 20	10am – 11:30am	Grade Book Management	SSB 322
4	Tuesday, May 31	10am – 11:30am	Designing Interactive Discussions	SSB 322
5	Tuesday, June 14	10am – 11:30am	Plagiarism Prevention	Dental School, Suite B725
6	Tuesday, June 28	10am – 11:30am	Moodle Orientation	Dental School, Suite B725
7	Friday, July 15	10am – 11:30am	Accessibility Strategies	Dental School, Suite B725
8	Tuesday, July 26	10am – 11:30am	Peer Review Tools	NJMS, MSB A555
9	Tuesday, August 16	10am – 11:30am	Managing Moodle Quiz Results	NJMS, MSB A555
10	Tuesday, August 30	10am – 11:30am	Moodle Orientation	NJMS, MSB A555

## ONLINE TRAINING SESSIONS Via ADOBE CONNECT

#	DATE	TIME	TOPIC
1	Thursday, April 7	10am – 11:30am	Managing Moodle Quiz Results
2	Wednesday, April 20	10am – 11:30am	Moodle Orientation
3	Monday, May 9	10am – 11:30am	Lecture Capture Resources
4	Wednesday, May 25	10am – 11:30am	Grade Book Management
5	Thursday, June 9	10am – 11:30am	Exam Building Tools & Best Practices
6	Thursday, June 30	10am – 11:30am	Accessibility Strategies
7	Tuesday, July 12	10am – 11:30am	Plagiarism Prevention
8	Thursday, July 21	10am – 11:30am	Peer Review Tools
9	Monday, August 8	10am – 11:30am	Designing Interactive Discussions
10	Wednesday, August 24	10am – 11:30am	Moodle Orientation

### HOW TO REGISTER

1. Log in with your NetID & password here:  
<http://moodle.rutgers.edu/course/view.php?id=2543>
2. Click "Enroll me" to enter the course.
3. Register for face-to-face and/or online sessions as desired.
4. Print your list of registrations from your Training Toolbox in the right sidebar.
5. Add the Training Schedule to your personal calendar by exporting the Training Calendar as described on the welcome page.

### HOW TO ACCESS THE ONLINE TRAINING ROOM

Please use Guest access at the following link:

<https://meetings.rutgers.edu:443/elearningtraining/>

### ADOBE CONNECT DIAGNOSTIC TEST

Please take about 5-10 minutes prior to the meeting time to check that your system meets the requirements for successful connection using this Test page.

[https://na1cps.adobeconnect.com/common/help/en/support/meeting\\_test.htm](https://na1cps.adobeconnect.com/common/help/en/support/meeting_test.htm)

You will need working speakers at the very least, and if you want to speak, a working microphone. Otherwise you can use the Chat window to ask questions and make comments. If you need assistance, please contact Moodle Support at 973-972-8676.

Please **email me** if you have any questions.

Otherwise, see you in one or more of the training sessions, in Newark or Online!

Best Regards,

Sarah Ashley.

Instructional Designer

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