

The Office of Instructional Technology & eLearning Solutions (ITeS) presents
SPRING 2017 MOODLE & eLEARNING TRAINING FOR INSTRUCTORS

WHEN?

45min sessions starting Tuesday, March 14, 2017 through Friday, June 30, 2017

WHERE?

Online via Adobe Connect & Face-to-face in Newark
Location: RBHS, Dental School Building, Level B, Room 725

WHAT?

TRAINING TOPICS

1. **Grading in Moodle: Pt 1. Grade Book Setup** – How to set up your grade book, enter grades, import grades, export grades, and manage what students see.
2. **Grading in Moodle: Pt 2. Using Rubrics** – How to give qualitative feedback using the Rubric tool and Marking Guide tool available in the Assignment Dropbox activity.
3. **Grading in Moodle: Pt 3. Assessing Discussions** – Best practices for grading discussions and giving feedback to students about their participation.
4. **Quiz Setup & Management** – How to build a quiz in Moodle, grade those essay questions, fix an incorrect question, re-grade your quiz and review the item analysis of responses.
5. **Groups & Team-Based Learning** – Learn how to create groups and set up activities and resources for team-based learning.
6. **Conditional-Release & Completion Tracking** – Learn how to use the “Restrict Access” and “Activity Tracking” features to release course content to students automatically, based on date/time or completion of your specified criteria, or simply generate reports of who completed what and when.
7. **Using the Moodle Assignment Tool** – How to create a drop-box, for individual as well as group submissions, how to view submissions, and give feedback and grades.
8. **Building Exams with Respondus (PC only)** – Use Respondus (PC only) to publish exams from a Word doc to your Moodle course.
9. **Intro to Lecture Capture with iSpring (PC only)** – An introduction to recording narrations for your PowerPoint Lectures and integrating quiz questions using iSpring Suite.
10. **Intro to Kaltura** – An introduction to using Kaltura for recording audio podcasts, screencasts, webcams, and narrated presentations; then publish to your Moodle course and review engagement analytics on who watched it when, how many times, and how much of it.
11. **In-Video Quizzes with Kaltura** – Insert quiz questions into your Kaltura videos to help students assess their learning and comprehension of the content.
12. **Working with Discussion Forums** – Learn about the different types of forums and tips for moderating discussions in your courses.
13. **Plagiarism Prevention with Turnitin** – Help your students improve their writing skills and avoid plagiarism, using Turnitin to scan papers, presentations, and discussion posts.
14. **Accessibility Strategies** – Learn how to make course content that is posted online accessible to all of your students.
15. **Peer Review Tools** – An overview of tools in Moodle suitable for peer-review learning activities.

SCHEDULE?

Topic	Date	Time	Venue
Grading in Moodle: Pt1 – Grade Book Setup	Tuesday, March 14, 2017	10:00 AM	Online
Grading in Moodle: Pt2 – Using Rubrics	Monday, March 20, 2017	3:00 PM	Online
Grading in Moodle: Pt 3. Assessing Discussions	Friday, March 24, 2017	11:00 AM	Online
Quiz Setup & Management	Thursday, March 30, 2017	12:00 PM	Newark
Groups & Team-Based Learning	Wednesday, April 5, 2017	10:15 AM	Online
Conditional Release & Completion Tracking	Monday, April 10, 2017	4:00 PM	Online
Using the Assignment Tool	Friday, April 21, 2017	11:30 AM	Online
Building Exams with Respondus (PC Only)	Tuesday, April 25, 2017	2:30 PM	Newark
Intro to Lecture Capture with iSpring (PC Only)	Monday, May 1, 2017	10:00 AM	Online
Intro to Kaltura	Friday, May 5, 2017	12:00 PM	Newark
In-Video Quizzes with Kaltura	Tuesday, May 10, 2017	4:30 PM	Online
Working with Discussion Forums	Wednesday, May 17, 2017	11:00 AM	Online
Moodle Orientation (gear up for summer)	Thursday, June 8, 2017	12:00 PM	Online
Accessibility Strategies	Tuesday, June 13, 2017	2:00 PM	Newark
Plagiarism Prevention with Turnitin	Monday, June 19, 2017	3:30 PM	Online
Peer Review Tools	Friday, June 30, 2017	11:30 AM	Online

REGISTER NOW: [Moodle & eLearning Training Registration Form](#)

You can submit the Registration form multiple times, so feel free to sign up for different sessions later on.

HOW TO ACCESS THE ONLINE TRAINING ROOM

Please use the Guest Access option at the following link:

[eLearning Training for Instructors Adobe Connect Room](#)

ADOBE CONNECT DIAGNOSTIC TEST

Please take about 5-10 minutes prior to the meeting time to check that your system meets the requirements for successful connection using this [Adobe Connect Diagnostic Test page](#).

You will need working speakers at the very least, and if you want to speak, a working microphone. Otherwise you can use the Chat window to ask questions and make comments. If you need assistance, please contact Moodle Support at 973-972-8676.

QUESTIONS?

Please do not reply to this mailing list, but rather **email me** directly at ashleysa@oit.rutgers.edu
Otherwise, see you in one or more of the training sessions!

Best Regards,
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